GOVERNMENT OF SIKKIM
COMMERCE AND INDUSTRIES DEPARTMENT
UDYOG BHAWAN, TADONG - 737102
GANGTOK, EAST SIKKIM
Email: directormsmecni@gmail.com

Ref. No: 222/MSME/C&I/2025 **Date:** 30/06/2025

Notice for applying under Logistic and Insurance Coverage Reimbursement Scheme

The Commerce & Industries Department, Government of Sikkim invites applications from Micro, Small and Medium Enterprise (MSME) of the state of Sikkim for reimbursement of 25% of Logistic and Insurance Coverage expenditure for MSME products supplied outside Sikkim. **MSME may reimburse upto Rs. 50,000 per annum under the "Logistic and Insurance Coverage Scheme"** of the Raising and Accelerating MSME Performance (RAMP) Programme. The relevant application format can be downloaded from the Department of Commerce & Industries, Government of Sikkim website at https://www.industries.sikkim.gov.in**. The last date of Application submission is 30.07.2025 by 16:30 Hours.** The Application shall be submitted to the Office of the Director, MSME, Commerce & Industries Department in the prescribed format. If any further queries/ clarifications, please reach at the Email: directormsmecni@gmail.com.

Sd/-
Director
MSME Division
Commerce & Industries Department

1. Application Form for Logistic and Insurance Coverage Scheme

To, **Date:**

The Director MSME,
Commerce & Industries Department,
Udyog Bhawan, Below Sikkim Press,
Upper Tadong, Tadong, Gangtok, Sikkim 737102.

Sub: Submission of application for Logistic and Insurance Coverage Scheme under RAMP initiative in Sikkim.

Dear Sir,

1. With reference to above cited subject, I/We_____, hereby submit my/our application for Reimbursement of 25% of logistic and insurance coverage expenditure for MSME products outside Sikkim per enterprise, up to INR 50,000 annually under Logistic and Insurance Coverage Scheme.
2. I/We acknowledge that for evaluation of application the information provided in the application and the documents accompanying the application for reimbursement will be relied upon, and I certify that all information provided herein is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying the application are true copies of their respective originals.
3. I/We shall make available any additional information if found necessary or required to supplement or authenticate the application.
4. I/We declare that:
    a. I/We do not have any conflict of interest in accordance with this document.
    b. I/We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, in respect of any with the Authority or any other public-sector enterprise or any Government, Central or State; and
5. I/We agree and undertake to abide by all the terms and conditions of the Logistic and Insurance Coverage Scheme.
6. Details for Logistic and Insurance Coverage Scheme under RAMP initiative in Sikkim is given hereunder for consideration:

Si. No.	Particulars	Details to Provide	Remarks if any
1.	Name & Address of the MSMEs (Full registered name and address)		
2.	Contact No. Email ID:		
3.	Firm Registration Certificate/ Trade License		
4.	Udyam Registration Number		
5.	Certificate of Identification No./ Aadhar No.		
6.	Details of Insurance Coverage for MSME		

Si. No.	Particulars	Details to Provide	Remarks if any
	products supplied outside Sikkim		
7.	Total Insurance Cost (INR) (Amount paid for the insurance)		
8.	Reimbursement Amount Claimed [25% of Insurance Cost (Maximum INR 50,000/- annually)]		
9.	Bank Account Details Name of Bank: Branch Name: Account Name: Account Number: Type of Account: IFSC Code:		

Yours faithfully,

(Signature, name and designation of the authorized signatory)

Date:

Place:

Supporting documents required (self-attested):

1. Udyam registration certificate.
2. Certificate of Identification/ Aadhar
3. Firm registration certificate/ Trade License.
4. Proof of Insurance expenditures (Invoice and Payment Receipts).
5. Policy Copy.
6. MSMEs Bank Account details (Cancelled Cheque/ Passbook)